

Responsibilities of Participation

I _____ understand that by participating in a School of Architecture officially sponsored program such as a field trip or the foreign studies program that I am a representative of Montana State University and The School of Architecture and will act in accordance with the policies and guidelines as stated below. I understand that if I fail to act in accordance with these specific policies and the policies stated in the MSU Student Conduct Code that appropriate disciplinary action will be taken against me by the Legal system, Montana State University Dean of Students, School of Architecture or any combination of these entities dependant on the nature of the infraction. Additionally I understand that the disciplinary action against me can potentially be in the form of legal action, financial repayment, service hours, dismissal from the activity or in any combination of the afore mentioned actions dependant on the nature of the infraction.

1) Conduct-

I understand that as a student of the School of Architecture, a Professional Degree Program that I am expected to conduct myself in a professional manner when participating in official school sponsored programs.

- A) School of Architecture students have the responsibility to consider and respect the appropriate needs of roommates, fellow participants and the group as a whole.
- B) School of Architecture students should conduct themselves in a professional manner that is respectful of themselves, their fellow students, the School of Architecture and the University, the sites they are visiting.
- C) School of Architecture students are to refrain from disrespectful conduct such as profane, abusive, demeaning, harassing, threatening or obscene expressions/behavior; or deliberate damage to equipment or property.
- D) School of Architecture students are to be prepared each day to actively participate in all course meetings, site visits, assignments and discussions throughout the field trip.
- E) School of Architecture students are expected to wear the appropriate professional or safety attire while participating in a School of Architecture field trip or foreign studies program.

2) Health-

I understand that prior to my departure on a SOA sponsored activity I will provide SOA complete physical and mental health information as well as any personal data that may be necessary for MSU-SOA to arrange a safe and healthy experience. I understand that if I have a medical condition which might affect mine or others well being during a trip that it is my responsibility to inform the Faculty member leading the trip and the Director. This acknowledgement will be in the form of the medical report document that I will complete. I understand that MSU-SOA does not discriminate on the basis of any physical or mental disability; however, the information that I provide is necessary to the program for making reasonable accommodations. The physical and mental health information expected of me will be documented on the Medical Form and will be retained by the SOA Coordinator for the specific SOA function.

3) Alcohol

I understand that students participating in an official SOA sponsored activity are expected to conform to the relevant laws regarding the use of alcoholic beverages. Prohibited conduct includes but is not limited to:

- A) Possession or consumption of alcohol if under the age of 21
- B) Operating a motor vehicle while under the influence of alcohol
- C) Misrepresenting one's age for the purpose of purchasing, possessing or consuming alcohol
- D) Purchasing, furnishing or serving alcohol to or for an under aged person
- E) Public intoxication

In addition I understand that responsible behavior in legal use of alcoholic beverages is expected of SOA program participants at all times.

4) Illegal Drugs

I understand that the possession, use or sale of illegal drugs or narcotics is a crime punishable by law. I will therefore refrain from all of the above while a participant on an official SOA sponsored activity.

5) Violence

I understand MSU is committed to creating and maintaining a community in which its members are free from harassment, exploitation, intimidation and violence. School of Architecture students are prohibited from engaging in violent acts including but not limited to;

- A) assault on a person or property,
- B) hate crimes,
- C) hazing, stalking,
- D) sexual violence,
- E) sexual harassment,
- F) or any other conduct prohibited by University policy or law.

6) Disciplinary Actions

I understand that if the violation of any of these policies results in the breaking of any laws or if I am arrested for any reason, the SOA Coordinator for the sponsored program will have no choice but to dismiss me from the sponsored activity. Expenses related to returning home from the sponsored activity will be my responsibility.

I understand that in cases involving a non-legal violation, the SOA Field Trip Coordinator/Faculty Member, the Director of the School of Architecture and/or the Dean of Students will review the alleged violation to determine the appropriate disciplinary actions.

- A) I understand that the disciplinary action may be in the form of, but not limited to; monetary payment for damages I may have caused, a written warning which will be placed in my permanent MSU file, or service hours which I must perform.
- B) I understand that I will have an opportunity to present my point of view in regards to the alleged violation prior to being disciplined.
- C) I also understand that if I continue to violate these policies and I become a disruption to the group that I may be dismissed from the sponsored activity. Expenses related to returning home from the sponsored activity will be my responsibility.

I have read and understood this document.

Signature: _____ Date _____

School Of Architecture Activity _____

Dates of SOA Activity _____