

NICOLE STINE

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EDUCATION

NCARB Testing Candidate

AXP Hours: 1622 completed

Montana State University

Masters of Architecture

Aug 2014 - Dec 2015

University of Idaho

Bachelor of Science in Architecture

Aug 2010 - May 2014

Study Abroad Program

Rome, Italy

May - Jul 2013

PROFICIENCIES

Computer Aided Design

AutoCAD, Revit, SketchUp, Illustrator, InDesign,
Photoshop

Microsoft

Word, Excel, Powerpoint, Outlook

AWARDS

2016 Design Communication Association Juried Drawing Exhibition

Pre-Selection for Design Images Category Inclusion

2015 Grad Summit Research Poster Session

Second Place, Architecture, Arts & Humanities

EXPERIENCE

The KPA Group | Oakland, CA

PROJECT EXPERIENCE: Butte Airport Terminal, Airport Rescue & Fire Fighting Facility, Parking Lot 100 Improvements project, CLC Annex Office Building Renovation, Hacienda Office Building TI, CCTV Campus Feasibility Study

Project Designer: Feb 2016 - present

- Supervised a team of summer interns, training them in all office standards, daily work flow operations, and marketing materials production. Led the team of interns in the production of construction documents detailing parking lot improvements, including the preparation of a set of drawings, project manual, and cost estimate to 65% completion.
- Managed the production of all proposals and marketing materials as graphics lead.
- Participated in client design meetings during the schematic design and design development phases.
- Conducted daily correspondence with consultants and clients regarding critical project issues.
- Prepared construction drawings at all phases of the design process, while leading the production of document submittals to the client at each phase of the design.
- Preparing consultant/client contracts.
- Developed an operational standards handbook to ease the transition of new employees into office procedure.

Consulting Design Professional - Website Designer: Aug 2015 - Feb 2016

- Managing the design and construction of an interactive website in collaboration with a Web Developing Professional.

Architectural Intern: May - Aug 2015

- Coordinated the integration of disciplines in multiple submittals compiling design narratives, construction drawings, programming documents, and cost estimates.
- Produced feasibility reports analyzing existing conditions and future uses. Delegated tasks while coordinating the production of proposal documents for public architecture projects.

Montana State University | Bozeman, MT

Graduate Teaching Assistant: Jan - Dec 2016 (2 semesters)

- Mentored architecture students of various ages while teaching a design studio and upper division lecture course. Cultivated student relations and implemented critical thinking as the liaison between the students and professor.

Cole Architects | Boise, ID

Architectural Intern: Jul - Aug 2014

- Led the efforts on various tenant improvement projects through the production of renderings and communicated with city and county officials while integrating building codes and health safety standards during the production of schematic design drawings.

MPA Architects | South Bend, IN

Architectural Intern: May - Jun 2014

- Managed the planning of a commercial district, working directly with the developer to add retail and residential facilities in a cohesive design.
- The collaborative process included conceptualizing design connections and oral presentations paired with visuals created through the use of 3D modeling and renderings.

ORGANIZATIONS

AIA Associate, East Bay Chapter

Pleasanton Young Professionals

Alpha Gamma Delta, Delta Theta Chapter | Active Alumna